

## Instructions: Termination of State Registered Domestic Partnership, Jointly-Signed

Corporations Division 801 Capitol Way South P.O. Box 40234 Olympia, WA 98504-0234 360-753-7115

A State Registered Domestic Partnership can be terminated by filing a Notice of Termination of State Registered Domestic Partnership with the Office of the Secretary of State, Corporations Division. The fee for filing a Notice of Termination is \$50. The termination will be effective 90 days after the Notice of Termination of State Registered Domestic Partnership is filed.

## **Important:**

This form is for use when both partners are willing and available to sign the Notice of Termination. Do not use this form unless both partners will sign it. If one partner will not be signing the Notice of Termination, use the form: Notice of Termination - Affidavit of Service

- 1. Complete the name and address portion of the Notice of Termination of State Registered Domestic Partnership form.
- 2. Include the Domestic Partnership Registration Number. This number is printed on the Certificate of State Registered Domestic Partnership, and on the wallet card. You can also look up the number online.
- 3. Print the form using the print button at the bottom of the page.
- 4. Each partner must sign the notice in the presence of a notary public. The form may be notarized once if both partners sign at the same time before the same notary. The form provides space for a second notarization to allow partners to sign at different times or places.
- 5. Mail the completed and notarized Notice of Termination and the \$50 registration fee to:

Office of the Secretary of State Corporations Division P.O. Box 40234 Olympia, WA 98504-0234

## Or:

Deliver the completed and notarized Notice of Termination and the \$50 registration fee to the Corporations Division at:

James M. Dolliver Building 801 Capitol Way South Olympia, WA 98501

- 6. At the time of filing, the Corporations Division will provide each partner with a Certificate of Termination of Domestic Partnership. Certificates will be mailed to the last known address of each partner. After the date of filing, additional certificates are available from the Corporations Division for a fee of \$5.00 each.
- 7. The State Registered Domestic Partnership will be terminated effective 90 days following the filing this notice.